Please adhere to the following formatting guidelines when supplying us with your cast list for Final Scene Presentations. This enables us to easily transfer it onto the programme in house formatting. Please email your cast list to the Company Manager at least **1 week in advance** of the performance or earlier if possible.

If you have a special request for formatting of the cast list, please inform the Company Manager at least **1 week in advance** of the performance.

- Title of the play from which scenes are taken
- Scenes in running order
- Cast in order of appearance
- Character name followed by student name i.e. [Character Name Student Name].

Please find an example below:

Richard II

Act 1 Scene 3

Richard II – Mary Simms Lord Marshal – Robert Carter Mowbray – Efé Tam Bolingbroke – Cory Robertsons John of Gaunt – Grant Howler

Act 2 Scene 1

1st John of Gaunt – Ariel Cooper York – Naomi Simmonds Richard II – Kari Martina Queen – Jay Hauser Aumerle – Gareth Turner 2nd John of Gaunt – Franco Marcs Northumberland – Chrissie Michaels

SHAKESPEARE'S GLOBE



Act 3 Scene 2

1st Richard II – José Forbes Bishop of Carlisle – Cathleen Jenkins Aumerle – Rosie Ross Salisbury – Martine Smith

Scroop – Billy McIntosh

2nd Richard II – Gary Mosey